

New Electric Service Application

ALL INFORMATION IN RED MUST BE FILLED OUT BEFORE A SITE MEETING CAN BE SCHEDULED

NAME _____ CELL PHONE _____

NEW SERVICE ADDRESS/CITY/ZIP _____ LOT# _____

HOME PHONE _____ OTHER (BUSINESS) PHONE _____ EMAIL ADDRESS _____

CURRENT MAILING/BILLING ADDRESS (IF DIFFERENT) _____

IS THIS A JOINT MEMBERSHIP (SPOUSE)? IF SO, PLEASE PROVIDE THE INFO BELOW:

NAME _____ CONTACT PHONE _____

BUILDER/CONTRACTOR NAME _____ PHONE _____

NEW ELECTRIC SERVICE REQUEST: (Must Complete ALL Sections)

1. HOUSE BARN GARAGE OTHER _____
2. TEMPORARY PERMANENT
3. UNDERGROUND (on structure) OVERHEAD (on structure) METER POLE METER PEDESTAL
4. 200AMP 400AMP
5. BASEMENT YES NO
6. DRIVEWAY IN YES NO IF NOT IN, IS IT STAKED? YES NO
7. HEAT PUMP YES NO
8. HEAT TYPE ELECTRIC GAS PROPANE GEOTHERMAL
9. SQUARE FOOTAGE _____
10. A/C TONNAGE _____
11. WATER HEATER TYPE ELECTRIC GAS PROPANE IF ELECTRIC KW RATING _____
12. WATER HEATER SIZE _____ GALLON TANKLESS

CHECK ALL THAT APPLY:

- BACK UP GENERATOR? WHOLE HOUSE OR PORTABLE GENERLINK TRANSFER SWITCH NEEDED? 30A OR 50A
- BARN/OUTBUILDING?
- WORKSHOP?
- MOTORS? RATING HP _____
- WELDING EQUIPMENT? IN AMPS _____
- POOL?
- HOT TUB?
- ELECTRIC VEHICLE CHARGING STATION

REQUIRED BEFORE SITE MEETING

- COMPLETE AND SUBMIT NEW SERVICE APPLICATION
- NEW CONSTRUCTION LOCATION MUST BE PROFESSIONALLY STAKED
- PROPERTY PINS MUST BE LOCATED
- DRIVEWAY MUST BE STAKED
- PROPERTY MUST BE ACCESSIBLE – TEC EMPLOYEE MUST BE ABLE TO TAKE MEASUREMENTS AND LOCATE STAKES (AREA AND TERRAIN CLEARED)
- APPROVED SEPTIC MUST BE STAKED (IF APPLICABLE)
- APPROVED WELL LOCATION MUST STAKED (IF APPLICABLE)

TEC NEEDS COPY OF DEED WITH THE FOLLOWING INFO FOR EASEMENT RESEARCH AND CREATION

- OFFICIAL NAMES ON DEED
 - IF IN A TRUST, LIST ALL TRUSTEES/CO-TRUSTEES LEGAL NAMES
 - IF IN A CORPORATION, LIST OFFICIAL CORPORATION NAME AND WHO IS AUTHORIZED TO SIGN ON BEHALF OF THE CORPORATION
- THE RECORDED INSTRUMENT NUMBER FROM THE GRANTOR'S DEED/GENERAL WARRANTY DEED
- THE PARCEL NUMBER WHERE THE EASEMENT WILL RESIDE (NOT THE PARENT PARCEL)
- NUMBER OF ACRES OF THE PARCEL (NOT THE PARENT PARCEL)
- THE WRITTEN LEGAL DESCRIPTION OF THE PARCEL MUST INCLUDE THE FOLLOWING (NOT THE PARENT PARCEL)
 - COUNTY THE PARCEL RESIDES IN
 - TOWNSHIP THE PARCEL RESIDES IN
- SEND WRITTEN LEGAL DESCRIPTION ON THE PROPERTY TO:
 - Crystal Hannah
 - P.O. Box 455
 - 11339 Mount Vernon Road
 - Utica, Oh 43080
 - neuelectric@theenergycoop.com
 - Fax 740-892-4172

MUCH OF THE ABOVE INFORMATION WILL BE ON THE GRANTOR'S DEED/GENERAL WARRANTY DEED. PLEASE BE CERTAIN YOU TURN IN THIS INFORMATION SO THAT WE CAN PREPARE THE ELECTRIC UTILITY EASEMENT. NO CONSTRUCTION CAN BE COMPLETED ON THE PROPERTY WITHOUT A SIGNED EASEMENT.

YOUR COUNTY AGENCY, MOST LIKELY THE AUDITOR'S OFFICE OR RECORDER'S OFFICE SHOULD BE ABLE TO HELP YOU OBTAIN ANY MISSING INFORMATION.